



# Job Announcement Civic Center Hotel Job #16-5600SF

**Position Title:** Janitor  
**Property Name and City:** Civic Center Hotel, San Francisco  
**Position Type:** Full-Time  
**Compensation:** Depending on Experience

**Posting Date:** December 7, 2016

## COMPANY SUMMARY:

The John Stewart Company is a full-service housing management, development and consulting organization that began in 1978 with a commitment to providing high quality service in the affordable housing sector. We work to enrich the lives of our residents and employees, while delivering our services cost-effectively, efficiently and with the highest levels of professionalism, compassion, integrity and respect.

## SUMMARY OF THE POSITION:

Nature of work requires emphasis on safe work practices, sustained physical effort, problem solving, attention to detail, customer service and time management.

## DUTIES & RESPONSIBILITIES:

- Performs general clean up, sweeping, mopping and washing, remove trash from the grounds, gather and empty trash and recycling bins.
- Steam-clean or shampoo carpet.
- Clean and polish furniture and fixtures.
- Clean windows, glass partitions, mirrors and common area floors.
- Uses and stores cleaning products in accordance with manufacturer's instructions.
- Be on-call for off-shift and weekend emergency coverage as scheduled.

## QUALIFICATIONS:

- High school graduate or GED certificate.
- Minimum of 3 years of multi-family apartment janitorial experience.
- Knowledge of proper disposal of hazardous materials, electronic waste as well as recycling practices and water conservation.
- Skilled in usage and care of common hand and power tools used in janitorial maintenance work.
- Ability to push, pull, carry and lift up to 30 lbs.

**Email Resumes To:** [jsojobs@jso.net](mailto:jsojobs@jso.net)

**IMPORTANT NOTE!** In order to be considered for this position you *MUST* include the Job Reference #16-5600SF in the subject line of the email.



### An Equal Opportunity Employer

The John Stewart Company ("JSCo") provides equal employment opportunities to all employees and applicants for employment without regard race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, veteran status, or any other consideration made unlawful by federal, state, or local laws. San Francisco ONLY: JSCo will consider qualified applicants with a criminal history pursuant to San Francisco's Fair Chance Ordinance. Oakland ONLY: Section 3 candidates will be given priority at Section 3 properties.