



Job Announcement

Eleanor Roosevelt/Cesar Chavez

Job #16-6030SAC

Position Title: Janitor **Posting Date:** September 14, 2016
Property Name and City: Eleanor Roosevelt Circle and Cesar Chavez Plaza, Davis, CA
Position Type: Part-Time
Compensation: Depending on Experience; includes unit on site.

COMPANY SUMMARY:

The John Stewart Company is a full-service housing management, development and consulting organization that began in 1978 with a commitment to providing high quality service in the affordable housing sector. We work to enrich the lives of our residents and employees, while delivering our services cost-effectively, efficiently and with the highest levels of professionalism, compassion, integrity and respect.

SUMMARY OF THE POSITION AND PROPERTY:

Nature of work requires emphasis on safe work practices, sustained physical effort, problem solving, and attention to detail, customer service and time management. Part Time opportunity in the Davis area for a Janitor to work at two properties in close proximity to each other. A unit is provided at one of the properties.

DUTIES & RESPONSIBILITIES:

- Picks up trash and litter around grounds and buildings.
- Gathers and empties trash, including moving dumpsters for city trash pickup.
- Maintains recycling areas, trash rooms and dumpster areas neat, clean and litter free.
- Maintains neat, clean and organized maintenance shop and storage areas.
- Keeps all utility and meter rooms free of dirt, debris and litter.
- Cleans common area floors by sweeping, mopping, scrubbing, or vacuuming.
- Steam-cleans or shampoos carpets.
- Services, cleans, and supplies common area restrooms.
- Uses and stores cleaning products in accordance with manufacturer's instructions.
- Performs initial clean up and final detailed cleaning of apartment unit turnovers, including but not limited to: refrigerators, and range/ovens; exhaust fans and filters; counters, counter-tops and cabinets; sinks, vanities, tubs and showers; walls, hard surface floors and carpets; doors and windows; utility closets.
- Performs miscellaneous janitorial maintenance related tasks or other duties as directed by Property Manager.

QUALIFICATIONS:

- High school graduate or GED certificate.
- Minimum of 3 years of multi-family apartment janitorial experience.
- Knowledge of proper disposal of hazardous materials, electronic waste as well as recycling practices and water conservation.
- Skilled in usage and care of common hand and power tools used in janitorial maintenance work.
- Ability to push, pull, carry and lift up to 30 lbs.

Email Resumes To: jscojobs@jsco.net

IMPORTANT NOTE! In order to be considered for this position you *MUST* include the Job Reference #16-6030SAC in the subject line of the email.



An Equal Opportunity Employer

The John Stewart Company ("JSCO") provides equal employment opportunities to all employees and applicants for employment without regard race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, veteran status, or any other consideration made unlawful by federal, state, or local laws. San Francisco ONLY: JSCO will consider qualified applicants with a criminal history pursuant to San Francisco's Fair Chance Ordinance. Oakland ONLY: Section 3 candidates will be given priority at Section 3 properties.